

Saint Feichín's National School

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Administration of Medicine Policy

1. As a general rule teachers will not be involved in the administration of medication to pupils.
2. No pupil may have medicines, or use medicines on the school premises without prior permission of class teacher or principal.
3. In the case of any pupil having a contagious infection which requires regular medication it is recommended that the child stay at home during Recuperation.
4. In exceptional circumstances where, after discussion, a parent requests a teacher to administer/supervise the taking of medicine the procedure is as follows:

The Parent/Guardian writes to the Board requesting the Board to authorise a teacher/designated person to administer medication.

The Board having considered the matter **may** authorise someone to administer medication.

The teacher in question must agree to this voluntarily.

No teacher may administer medication without permission from the Board.

The Board will seek an indemnity from the parent/guardian in respect of any liability that may arise as a result of this administration of medication.

The form as in the C.P.S.M.A. HANDBOOK must be completed (copy attached).

All instructions in the administration of medication will be the parent's/guardian's responsibility. A written copy must be supplied.

Storage of medicine will then be arranged, according to requirements, level of access involved, personnel involved, security required.

Renewal and supply is parental responsibility.

In administering medication to pupils, teachers will exercise the standard of care of a responsible parent.

This policy was presented to and ratified by the Board of Management on

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Tommy Murphy

Chairperson